

City Manager
Georgia A. Vines

City of George West

Mayor
Andrew Garza

City Secretary
Debra L. Myers

Mayor Pro-Tem
Jearl Rannefeld

Interim City Attorney
Carlos Valdez

Council
Kitley Wasicek
Patricia Clifton
Rindle Wilson



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Regular Session City Council Meeting Minutes – April 19, 2018

I. The City Council met in Regular Session with **Mayor Andrew Garza** calling the meeting to order at 7:00 p.m.

II. **Roll Call** by City Secretary Debra L. Myers.

Council Present: Mayor Andrew Garza, Mayor Pro-Tem Jearl Rannefeld, Council Members Kitley Wasicek and Pat Clifton.

Council Absent: Council Member Rindle Wilson

Staff Present: Georgia A. Vines, Debra L. Myers, Tito Medina, James Valadez, Jason Lee, and Octavio Diaz, Jr.

Attorney Present: Carlos Valdez absent

Guest Present: See attached sign-in sheet

III. **Mr. Rodney Wilson** gave the Invocation.

IV. **Debra L. Myers** led the Pledge of Allegiance to the United States Flag.

V. **Debra L. Myers** led the Pledge of Allegiance to the Texas Flag.

VI. **Public Comments**

Sandra Amoles – Ms. Amoles wants more transparency. She talked about the four positions that need to be filled. Also mentioned was the local Police Department and Sheriff's Office. Ms. Amoles asked if the City Council had approved of the slab that was constructed at the home of Interim Police Chief Jason Lee's home for Arco. She would like something in writing in case he leaves the police department. She would like the back door closed at the swimming pool.

Rodney Wilson – He made a recommendation that the City make improvements on the looks of George West. He thinks more should be done and the sprinkler systems be checked from time to time to make sure they are working. He hopes the Wastewater Plant is being maintained. He would like the City Council to ask Carlos Valdez, Interim City Attorney, contact the Attorney General's office in Austin to find out what the status is of the investigation that has been on-going for three years. He would like the citizens of George West to have a report on this.

Grace Wilson – Thank you to the City Manager and City Staff for helping last week with Unify to Beautify (UTB) work in placing the large pots on Houston Street. Also, a thank you goes to Mayor Pro-Tem Jearl Rannefeld for his help. He worked from the beginning to the end of the project. Leslie Walker did all of the planting. Larry Visor, manager of Lowes, donated 13 bags of the potting soil and little plants he had; Cathy Campbell, owner of Salon 66, gave more bags of potting soil. Mrs. Wilson showed pictures of the work projects done by UTB. She thanked Alice Trevino and Ruben Saenz. They helped finish the project around the post office the next day.

VII. Announcements and Correspondence

a. Farmers and Artisans Market – Saturday, April 21, 2018

b. Pinning of GWPB Law Enforcement Explorers – Post #1013

Mayor Andrew Garza presented pins to the GWPB Law Enforcement Explorers-Post #1013. The pins were presented to Colton Krueger, Captain; Nazareth Figueroa, Lieutenant; Kendra Oxforth, Sergeant; Tiffany Cortinas; Samuel Esqueda; Jordan Gonzales, and John Garcia.

c. Certificate of Appreciation to Unify to Beautify

Mayor Garza presented a Certificate of Appreciation to the representatives of UTB. They are Alice Trevino, Leslie Walker, Laura Gonzalez, Shirley Holm, Peggy Skoruppa, and Grace Wilson.

d. Proclamation declaring April as Child Abuse Prevention Month

Mayor Garza read the Proclamation declaring April as Child Abuse Prevention Month.

e. Spring Clean-Up Day – April 21, 2018 – 8:00 a.m.

PRESENTATION:

PowerPoint presentation by Armstrong, Vaughan & Associates, P.C. for the City of George West FY 2016-2017 Audit.

Debbie Fraser, CPA, with Armstrong, Vaughan & Associates, P.C. gave a synopsis of the FY 2016-2017 Audit conducted in December 2017. She thanked all of the staff for their help in getting the documentation for the audit. She said the City of George West is doing better and better each year. Several items will be addressed by the City, and it was suggested they develop some policies. Overall, George West received a great audit report. Copies of the audit will be available for anyone who would like one.

CONSENT AGENDA:

- 1. Consideration and Action to approve the Second Reading of Amended Planning and Zoning Ordinance No. 843, Amendment No. 192, on a request by Rosalia Camarillo for a Variance to Chapter 28, Manufactured and Mobile Homes, of the codification of Ordinances, to place a HUD-Code Manufactured Home on GEO West Blk 8 SE/2 of lots 5 & 6 (commonly known as 304 San Marcos).**
- 2. Consideration and Action to approve the Second Reading of Amended Planning and Zoning Ordinance No. 844, Amendment No. 193, on a Request by Billy Younts and Tiffany Serrata for a Variance to Chapter 8, Animals - Article IV - Dogs and Cats, of the Codification of Ordinances, to allow seven dogs at their residence on GEO West Rsd Block A Pt of Lot 100 (commonly known as 199 Lagarto Rd.).**

3. **Consideration and Action to approve the Second Reading of Amended Planning and Zoning Ordinance No. 845, Amendment No. 194, on a Request by DRG Architects for a Variance to Chapter 46, Subdivisions, of the Codification of Ordinances, to allow a setback of 8 feet 5 ¼ inches on GEO West Blk 19 Lots 3-4 (commonly known as 305 Bowie St.).**

A motion was made to Approve the Consent Agenda as read by Council Member Pat Clifton, seconded by Council Member Kitley Wasicek. Mayor Garza called for a vote. All in favor. Motion carried.

ORDINANCES:

4. **Consideration and Action to approve the First Reading of Amended Planning and Zoning Ordinance No. 846, Amendment No. 195, by Clint and Kathy Jo Saenz for a Variance to Chapter 28, Manufactured and Mobile Homes, of the codification of Ordinances, to place a HUD-Code Manufactured Home on Lot 3 and 25 ft. of Lot 2, Block 14, Sunset Addition (commonly known as 1107 Ross).**

Mayor Garza opened a Public Hearing at 7:45 p.m. for any citizens that have comments. Leslie Walker graciously rescinded her objection to the variance from a previous meeting in moving the home to the location requested. She feels it is the right thing to do. Laura Gonzalez and Moses Picasso gave positive thoughts and feel the property will be better cared for if the mobile home is allowed to move on the property. Mayor Garza thanked those who voiced their opinion, and stated that he is glad that citizens are comfortable enough to come before the Council. He let the public know that they are always welcome at our meetings. Beckie Morton spoke to say she needed a home and hope the variance is approved. Mayor Garza then closed the Public Hearing at 7:52 p.m. Council Member Pat Clifton made a motion to move as read, seconded by Mayor Pro-Tem Jearl Rannefeld. The Planning and Zoning denied the recommendation, but there was only one objection, which was by Mrs. Leslie Walker, which had just been rescinded. Mayor Garza called for a vote. All in favor. Motion carried.

5. **Consideration and Action to approve the First Reading of Ordinance No. 847, Repealing and updating Ordinance No. 519, revising the position entitled "Public Works Director"; establishing appointment; responsibilities; duties; minimum requirements for employment; special knowledge and abilities; and providing a savings clause.**

A motion was made to move as read by Council Member Pat Clifton, seconded by Council Member Kitley Wasicek. City Manager Georgia Vines said they were looking at the residency clause, and it was decided that the duties needed to be revised. This is why the ordinance was revised. Council Member Pat Clifton said she has several questions about this job description. She said some things are repetitive. Mayor Pro-Tem Jearl Rannefeld said that he would like to postpone this until after our Workshop so he made a motion to postpone Agenda Items #5 and #7, seconded by Council Member Kitley Wasicek. It will be postponed until after the April 28, 2018 Workshop. Mayor Garza called for a vote. All in favor. Motion to Postpone carried.

6. **Consideration and Action to approve the First Reading of Ordinance No. 848, Amending Ordinance No. 824, Zoning Amendment No. 181 a Variance to Chapter 8, Animals – Article IV – Dogs and Cats, of the Codification of Ordinances by removing the portion in Section I, limiting the time period of the Variance to one year.**

A motion was made to move as read by Council Member Pat Clifton, seconded by Mayor Pro-Tem Jearl Rannefeld. Council Member Pat Clifton said that she would like to see the one-year renewal left in the original ordinance. A motion to Amend the ordinance in Agenda Item #6 to include the one-year renewal as in the previous ordinance was made by Council Member Pat Clifton, seconded by Council Member Kitley Wasicek. The Amended ordinance will read: Consideration and Action to approve the First Reading of Ordinance No. 848, Amending Ordinance No. 824, Zoning Amendment No. 181 a Variance to Chapter 8, Animals – Article IV – Dogs and Cats, of the Codification of Ordinances to include the portion in Section I, limiting the time period of the Variance to one year as in the original ordinance. Mayor Garza called for a vote. All in favor. Amendment carried. There was no other discussion on the Amended Agenda Item #6, so Mayor Garza called for a vote. All in favor. Motion carried.

7. **Consideration and Action to approve the First Reading of Ordinance No. 849, creating a position entitled “Public Works Superintendent”; establishing appointment; responsibilities; duties, minimum requirements; special knowledge and abilities for employment; and providing a savings clause.**

Motion to Postpone Agenda Items #5 and #7 until after April 28, 2018 Workshop carried.

RESOLUTIONS:

8. **Consideration and Action to adopt Resolution 2018-07, denying the DCRF application proposed by AEP.**

Mayor Pro-Tem Jearl Rannefeld made a motion to move as read, seconded by Council Member Kitley Wasicek. Mayor Garza called for a vote. All in favor. Motion carried.

BUSINESS:

9. **Consideration and Action to approve the ETC Marketing, Ltd. Contract dated August 1, 2017.**

Council Member Kitley Wasicek made a motion to move as read, seconded by Council Member Pat Clifton. Georgia Vines, City Manager said that this contract will have an Evergreen Clause. Mayor Garza called for a vote. All in favor. Motion carried.

10. **Consideration and Action to approve the 2018 RP 1162 LDC Contract with Paradigm.**

Council Member Kitley Wasicek made a motion to move as read, seconded by Mayor Pro-Tem Jearl Rannefeld. This is a semi-annual notice to the public about our gas system and what to do in case of an emergency. Mayor Garza called for a vote. All in favor. Motion carried.

11. **Consideration and Action to ratify the placement of a semi-permanent structure, described as “a removable kennel and cement pad,” located at 158 Polzin Ranch Road, George West, Texas, for the purpose of housing George West Police Department, K-9 Officer Arco.**

Council Member Kitley Wasicek made a motion to move as read, seconded by Council Member Pat Clifton. Due to some complaints, Georgia Vines, City Manager, wanted to give more clarification about the care of our K-9 Arco. She said he is an outside dog, one of our important tools for the Police Department. The handler also bonds with the K-9. It is not unusual for police dogs to have care in this manner. Less than \$600.00 was spent on building the kennel slab. Council Member

Pat Clifton had some questions, and thanked Mrs. Vines for explaining and answering her questions. Arco will be working at the school and other areas. Mayor Garza called for a vote to ratify Agenda Item #11. All in favor. Motion carried.

12. Consideration and Action to approve May 12, 2018, at 12:00 noon as the Grand Opening for the George West City Pool to include free admission for the day, free hot dogs, nachos, and drinks.

Council Member Kitley Wasicek made a motion to move as read, seconded by Council Member Pat Clifton. Council Member Pat Clifton asked who is running the swimming pool. The lifeguards wanted ad was posted at the school. Mrs. Vines said the most of the repairs have been done, but the city workers are still working on a few things. Mayor Garza called for a vote. All in favor. Motion carried.

13. Consideration and Action to set prices for pool admission and rentals.

Council Member Kitley Wasicek made a motion to move as read, seconded by Mayor Pro-Tem Jearl Rannefeld. City Manager George Vines asked that this be postponed until the April 28, 2018 meeting. She said she is still gather prices from other areas. She said it looks like other areas charge \$2.00 to swim for 2-3 hours. Mayor Garza entertained a motion to postpone Agenda Item #13 until April 28th. Council Member Kitley Wasicek made a motion to move as read, seconded by Council Member Pat Clifton. Mayor Garza called for a vote. All in favor. Motion carried to Postpone Agenda Item #13.

14. Consideration and Action to approve March 2018 Accounts Payable.

Council Member Kitley Wasicek made a motion to move as read, seconded by Council Member Pat Clifton. Mayor Garza called for a vote. All in favor. Motion carried.

BRIEFINGS:

15. City Manager's Report:

a. Revenue and Expense Report for March 2018

Financial Accountant, Shirley Holm, gave a brief report. She said the City is doing good. We are ahead with \$426,00.00. Ad Valorem is at 85%.

b. City and Project Updates

Mrs. Vines said that we are close to getting the pool ready. She is working on other recreational projects. The gas department had an annual certification done. All of our fire hydrants have been check, so we will know what is needed. She is looking at different options for getting in and out of Cactus Park safely. They are looking at a distribution trailer in the Laredo area. Half of the sprinklers have been replaced in the City Park. Mrs. Grace Wilson had some concerns with the condition of the park. The Council is working on resolving some of the problems addressed as quickly as possible.

c. Building Standards Board

16. Questions or Briefings at the City Council's Request:

a. City Secretary

b. Chief of Police – Mayor Pro-Tem Jearl Rannefeld asked if there will be a report on the activity of K-9 Arco, and Jason said yes.

c. Voluntary Fire Department

d. Code Enforcement – Nathaniel Valverde said that one structure (107 Houston Street) was voted on to be sent to the City Council to be demolished.

e. Public Works

17. Adjournment

City Council Kitley Wasicek made a motion to adjourn, seconded by Mayor Pro-Tem Jearl Rannefeld. All in favor. Motion carried. The meeting adjourned at 8: 56 p.m.

ATTEST:


Debra L. Myers, City Secretary

SIGNED:


Andrew Garza, Mayor

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