

City Manager
Georgia A. Vines

City of George West

Mayor
Andrew Garza

City Secretary
Debra L. Myers

Mayor Pro-Tem
Jearl Rannefeld

Interim City Attorney
Carlos Valdez

Council
Kitley Wasicek
Patricia Clifton
Rindle Wilson



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Regular Session City Council Meeting Minutes – May 17, 2018

- I. The City Council met in Regular Session with **Mayor Andrew Garza** calling the meeting to order at 7:00 p.m.
- II. **Roll Call** by City Secretary Debra L. Myers.

Council Present: Mayor Andrew Garza, Mayor Pro-Tem Jearl Rannefeld, Council Members Kitley Wasicek, Patricia Clifton, and Rindle Wilson.

Council Absent: None

Staff Present: Georgia A. Vines, Debra L. Myers, Jason Lee, James Valadez, Manuel "Tito" Medina, Nathaniel Valverde, and Shirley Holm

Attorney Present: Carlos Valdez

Guest Present: See Sign-in Sheet.

- III. **Pat Traxler**, Pastor of the Cowboy Church in George West gave the Invocation.
- IV. **Debra L. Myers** led the Pledge of Allegiance to the United States Flag.
- V. **Debra L. Myers** led the Pledge of Allegiance to the Texas Flag.

VI. Public Comments

Rena McWilliams gave an update on the Chamber of Commerce and Visitor's Center. This included repairs to the Buck West House, the welding competition, South Texas Vo-Tech Institute will on June 9th at the Event Center, so the Farmers and Artisans Market date was changed to June 9th and was granted permission to have it on the grounds of the Event Center. Ms. McWilliams wants to rent a billboard sign for \$5,000.00 a year so that those traveling from San Antonio can see information about visiting George West. The Chamber of Commerce has had four new members in the last two months. They are also giving a \$500.00 scholarship to a graduating senior. Several Chamber Commerce members have ideas to bring before the Board to start an Economic Development Committee.

VII. Announcements and Correspondence

- a. **Farmers and Artisans Market – Saturday, May 19, 2018**
- b. **Live Oak County Appraisal District Certified Estimate of 2018 Value of Taxable Property**
- c. **South Texas Vo-Tech Institute-3rd Annual Regional Welding Competition-June 9, 2018 - 9:00**

- a.m. at the Event Center
- d. **Proclamation - Community Action Month, May 2018**
Mayor Andrew Garza read the Proclamation recognizing Community Action Month and those who are helping others and our community through this program.
- e. **Memorial Day Ceremony-Monday, May 28, 2018 at George West Cemetery – 10:00 a.m.**
- f. **Proclamation – Peace Officers Memorial Week May 13-19, 2018**
Mayor Andrew Garza read the Proclamation recognizing Peace Officers Memorial Week as a reminder of the sacrifice our Peace Officers give daily to our community.

Also added to the announcements was the **Rabies Clinic on June 9, 2018**, from 9:00 a.m.-12:00 p.m. at Cactus Park. Animal Control Police Officer Heather LaGessee said that they will have a Veterinarian and will be giving shots for those pets who need them.

BUSINESS:

1. **Administer Oath of Office to newly elected City Council Members.**

Mayor Garza administered the Oath of Office to the newly elected Council Members: Place 1, Kitley Wasicek; Place 2, Jearl Rannefeld; Place 3, Patricia J. Clifton; and Place 4, Rindle Wilson.

2. **Consideration and Action to select a Mayor Pro-Tem.**

A motion was made by Council Member Kitley Wasicek to elect Council Member, Jearl Rannefeld as Mayor Pro-Tem, seconded by Council Member Pat Clifton. All in favor. Motion carried. Agenda Item #2 was amended to read: Consideration and Action to select Jearl Rannefeld as Mayor Pro-Tem. Council Member Rindle Wilson made a motion to move as read, seconded by Council Member Pat Clifton. All in favor. Amendment carried. Mayor Garza administered the Oath of Office to the new Mayor Pro-Tem, Jearl Rannefeld.

3. **Administer Oath of Office to George West Police Department's K-9, Officer Arco.**

The Oath of Office was administered to the George West Police Department's K-9, Officer Arco by Mayor Andrew Garza.

CONSENT AGENDA:

4. **Consideration and Action to approve the Second Reading of Amended Planning and Zoning Ordinance No. 846, Amendment No. 195, by Clint and Kathy Jo Saenz for a Variance to Chapter 28, Manufactured and Mobile Homes, of the codification of Ordinances, to place a HUD-Code Manufactured Home on Lot 3 and 25 ft. of Lot 2, Block 14, Sunset Addition (commonly known as 1107 Ross).**
5. **Consideration and Action to approve the Second Reading of Ordinance No. 848, Amending Ordinance No. 824, Zoning Amendment No. 181 a Variance to Chapter 8, Animals – Article IV – Dogs and Cats, of the Codification of Ordinances.**
6. **Consideration and Action to approve the City Manager to attend the 2018 Taxation and Budget seminar at TML in Austin on May 24th.**

A motion was made by Council Member Kitley Wasicek to approve all items in the Consent Agenda, seconded by Council Member Pat Clifton. All in favor. Motion carried.

ORDINANCES:

7. **Consideration and Action to approve the First Reading of Ordinance No. 847, Repealing and updating Ordinance No. 519, by revising the position title to “City Operations Manager”; establishing appointment; responsibilities; duties; minimum requirements for employment; special knowledge and abilities; and providing a savings clause.**

Council Member Pat Clifton made the motion to move as read, seconded by Mayor Pro-Tem Jearl Rannefeld. Mayor Garza thanked the City Council for their work for nine hours on updating the job description of the City Operations Manager. Interim City Attorney, Carlos Valdez, asked the Mayor and City Council to explain to the public about the changes to our Public Works Director position. City Manager, Georgia Vines, spoke to explain that we no longer have a Public Works Director title. It was revised to be called the City Operations Manager. The residency clause was taken out of the job description so that we would get more applicants. They will only be concentrating on water and wastewater. Mrs. Vines said that a position which had been created but didn't have a name will be called City Superintendent to handle the rest of the duties. Mr. Valdez had questions on the City Superintendent position and the hierarchy and whom reports to whom. Mayor Garza drew a draft of an organizational chart to help show the chain of command. Mr. Valdez gave several scenarios of what could happen if you put two positions side by side who report to the City Manager. Mr. Valdez suggested we create a good organizational chart. If we have another Workshop, Mr. Valdez said he would be here. A motion was made to postpone Agenda Item #7 by Council Member Rindle Wilson, seconded by Council Member Pat Clifton until the City Council can schedule a Workshop. All in favor. Motion carried.

8. **Consideration and Action to approve the First Reading of Ordinance No. 851, amending Ordinance No. 801, revoking Section 23 of Chapter 10 of the Code of Ordinances and adopting the 2018 Edition of the International Codes for Building, Residential, Fire, Plumbing, Mechanical, Fuel, Electrical, Property Maintenance, and Existing Building.**

A motion was made to move as read by Council Member Kitley Wasicek, seconded by Mayor Pro-Tem Jearl Rannefeld. These are codes set internationally. These are adopted every three years and keep things uniform. Mayor Garza called for a vote. All in favor. Motion carried.

9. **Consideration and Action to approve the First Reading of Ordinance No. 853, amending Ordinance No. 657-E, revising rates for the provision of solid waste service; providing for the repeal of ordinances in conflict herewith; providing a severability clause; and providing for an effective date and publication.**

Council Member Pat Clifton made a motion to move as read, seconded by Mayor Pro-Tem Jearl Rannefeld. Mayor Garza called for a vote. All in favor. Motion carried.

BUSINESS:

10. **Consideration and Action to approve the purchase of an Aggregate Chip Spreader at the price of \$20,890 as requested by Interim Public Works Director.**

Council Member Kitley Wasicek made a motion to move as read, seconded by Mayor Pro-Tem Jearl Rannefeld. City Manager Georgia Vines said that they came under budget about \$3,000.00-\$4,000.00. We had budgeted \$47,000.00 for both the Aggregate Chip Spreader and the Oil

Distributor, and we are spending about \$44,000.00. Council Member Rindle Wilson questioned the figures on doing the streets with purchasing equipment compared to contracting the street jobs. After discussion, Mayor Garza called for a vote. There were three Ayes: Council Member Pat Clifton, Mayor Pro-Tem Jearl Rannefeld, and Council Member Kitley Wasicek; one Abstain from Council Member Rindle Wilson.

- 11. Consideration and Action to approve the purchase of a 1,000-gallon trailer mounted Oil Distributor at the price of \$23,645 as requested by the Interim Public Works Director.**

Council Member Kitley Wasicek made a motion to move as read, seconded by Mayor Pro-Tem Jearl Rannefeld. Mayor Garza called for a vote. There were three Ayes: Council Member Pat Clifton, Mayor Pro-Tem Jearl Rannefeld, and Council Member Kitley Wasicek; one Abstain from Council Member Rindle Wilson.

- 12. Consideration and Action to approve vacation payout of over 80 hours as suggested by Auditor and requested by City Manager.**

A motion was made to move as read by Council Member Pat Clifton, seconded by Mayor Pro-Tem Jearl Rannefeld. Shirley Holm, Financial Accountant, suggested that an Annual Leave Schedule be created so that the employees can get their scheduled vacation on the books. Sometimes, the City is short-staffed which can cause some problems. Seniority plays a role in some businesses in taking off. Mayor Garza called for a vote. All in favor. Motion carried.

- 13. Consideration and Action to approve proposal for Splash Pad at the George West City Park.**

A motion was made to move as read by Mayor Pro-Tem Jearl Rannefeld, seconded Council Member Kitley Wasicek. Mrs. Vines said that she has two proposals for the splash pad. The City Council selected Splash Pad Proposal #2. Mayor Garza amended Agenda Item #13 to read: Consideration and Action to approve proposal #2 for the Splash Pad at the George West City Park. A motion was made to move as read Amendment to Agenda Item #13 by Mayor Pro-Tem Jearl Rannefeld, seconded Council Member Kitley Wasicek. All in favor. Amendment carried. There was no other discussion. Mayor Garza called for a vote on Amended Agenda Item #13. All in favor. Motion carried.

- 14. EXECUTIVE SESSION. In accordance with Section 551.074 of the Texas Government Code (Personnel Matters), the City Council may go into executive session to discuss the following:**

Resignation of City Secretary.

The City Council did not go into Executive Session. No action was taken.

- 15. Reconvene in Open Session.**

No action was taken.

- 16. Consideration and Action to accept the resignation of City Secretary, Debra L. Myers.**

A motion was made to move as read by Mayor Pro-Tem Jearl Rannefeld, seconded by Council Member Pat Clifton. Mayor Garza called for a vote. All in favor. Motion carried.

17. **Consideration and Action to approve the Building Standards Board's recommendation to demolish the structures at 107 Houston Street and 109 Houston Street, George West, Texas and place a lien on properties for any expenses incurred.**

Council Member Kitley Wasicek made a motion to move as read, seconded by Mayor Pro-Tem Jearl Rannefeld. Mrs. Vines is trying to get prices for debris removal. It was suggested that the National Guard may could remove debris, but the City may need more places to remove debris. Mrs. Vines will check out the possibility. Mayor Garza called for a vote. All in favor. Motion carried.

18. **Consideration and Action to approve April 2018 Accounts Payable.**

Council Member Kitley Wasicek made a motion to move as read, seconded by Mayor Pro-Tem Jearl Rannefeld. Mayor Garza called for a vote. All in favor. Motion carried.

BRIEFINGS:

19. **City Manager's Report:**

- a. Revenue and Expense Report for March 2018
- b. City and Project Updates

The City Manager, Georgia Vines gave a brief report and Shirley Holm, Financial Accountant gave a brief report.

20. **Questions or Briefings at the City Council's Request:**

- a. City Secretary
- b. Chief of Police
- c. Voluntary Fire Department
- d. Code Enforcement
- e. Public Works

No questions from the City Council.

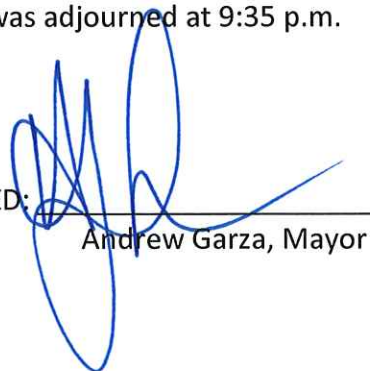
21. **Adjournment**

Council Member Kitley Wasicek made a motion to adjourn, seconded by Mayor Pro-Tem Jearl Rannefeld. All in favor. Motion carried. The meeting was adjourned at 9:35 p.m.

ATTEST:


Debra L. Myers, City Secretary

SIGNED:


Andrew Garza, Mayor

