

City Manager
Georgia Vines

City Secretary
Debra L. Myers

Interim City Attorney
Carlos Valdez

City of George West



Mayor
Andrew Garza

Mayor Pro-Tem
Gerald Hardesty

Council
Kitley Wasicek
Jearl Rannefeld
Patricia Clifton

406 Nueces Street • George West, Texas 78022
Phone 361-449-1556 • Fax 361-449-3030

Regular Session City Council Meeting Minutes – January 18, 2018

I. The City Council met in Regular Session with **Mayor Andrew Garza** calling the meeting to order at 7:00 p.m.

II. Roll Call by City Secretary Debra L. Myers.

Council Present: Mayor Andrew Garza, Mayor Pro-Tem Gerald Hardesty, Council Members Kitley Wasicek and Patricia Clifton.

Council Absent: Council Member Jearl Rannefeld

Staff Present: Georgia A. Vines, Debra L. Myers, James Valadez, Jason Lee, Nathaniel Valverde, Shirley Holm, and Manuel "Tito" Medina

Attorney Present: Carlos Valdez

Guest Present: See Sign-in Sheet

III. Mayor Pro-Tem Gerald Hardesty gave the Invocation.

IV. City Secretary Debra L. Myers led the Pledge of Allegiance to the United States Flag.

V. City Secretary Debra L. Myers led the Pledge of Allegiance to the Texas Flag.

VI. Public Comments:

David Nieto – Mr. Nieto said he donates his time and money to the City and helps students with all kinds of things, including the bonfire; and yet, he feels like his wrecker service and that of others are being left out of the wrecker rotation. He said the police officers are calling Crossfire Wrecker Service instead of the local businesses.

Sandra Amoles – Pot holes are bad on Burleson Street and street by the Donut Palace. She would like to see the City address the issues on these streets. The water on Robert Lloyd Drive has a very bad smell.

VII. Announcements and Correspondence

- a. 2018 TCAP Contract Reminder – Georgia Vines said this just tells us what our rate is, and we are waiting on the rates from AEP to add to it. Then we are required to have them published.
- b. Award of Rifle Resistant Body Armor Grant – Police Chief Suzanne Martin said that we received the award of \$6500.00. Each officer will get one of the vests.

CONSENT AGENDA:

1. **Consideration and Action to approve the following minutes:**
 - a. **04-20-17 Regular Session City Council Meeting Minutes**
 - b. **11-16-17 Regular Session City Council Meeting Minutes**
 - c. **12-14-17 Regular Session City Council Meeting Minutes**
2. **Consideration and Action to approve the City Manager to attend the TCMA William “King” Cole Effective Government Series training in Austin on January 25th and 26th.**

Item #2 was pulled from the Consent Agenda. Mayor Garza called for a vote. All in favor. Consent Agenda passes. A motion was made to pull Item #2 by Council Member Kitley Wasicek, seconded by Mayor Pro-Tem Gerald Hardesty. A motion was made for no action on Agenda Item #2 by Council Member Pat Clifton, seconded by Council Member Kitley Wasicek. Mayor Garza called for a vote. All in favor. Motion carried.

BUSINESS:

3. **Consideration and Action to approve the 2018 Election Services Contract with the Live Oak County Elections Officer.**

A motion was made to move as read by Council Member Pat Clifton, seconded by Council Member Kitley Wasicek. All in favor. Motion carried.
4. **Consideration and Action to approve the Building Standards Board selection of Chairman, Glynis Strause and Vice-Chairman, Robert White.**

A motion was made to move as read by Council Member Kitley Wasicek, seconded by Council Member Pat Clifton. All in favor. Motion carried.
5. **Consideration and Action to appoint alternates to the Building Standards Board.**

A motion was made to move as read by Council Member Kitley Wasicek, seconded by Council Member Pat Clifton. All in favor. Motion carried. Mayor Garza entertained a motion to table Agenda Item #5. The motion to table Agenda Item #5 was moved as read by Council Member Pat Clifton, seconded by Council Member Kitley Wasicek. All in favor. Motion carried. While copies were made of a new application submitted for the Building Standards Board, Mayor Garza entertained a motion to suspend the rules. A motion was made to suspend the rules by Council Member Kitley Wasicek, seconded by Council Member Pat Clifton. All in favor. Motion carried.

6. Discussion about Performance Evaluation of the City Manager.

Georgia Vines, City Manager, said that she has enjoyed her time in George West. The Council gave her positive reviews about all of the good changes that has transpired in the city since she became City Manager. She has encouraged and challenged employees to take advantage of the resources in education and certification, boosted our budget for financial stability, and her open door policy makes everyone feel welcome.

7. Discussion about annual performance reviews and merit increases.

Georgia Vines discussed a Cost of Living Adjustment (COLA) for employees. The federal government gave a 2% COLA, but we do not have to adhere to the same. They have never been given one, but the department heads gave a merit increases. Many good employees didn't get a raise or a few received a better increase. She believes we should set benchmarks for future merit increases and skills in which to measure. She plans on putting this together for future increases in salaries.

8. Consideration and Action to approve December 2017 Accounts Payable.

A motion was made to move as read by Council Member Kitley Wasicek, seconded by Mayor Pro-Tem Gerald Hardesty. All in favor. Motion carried.

5. Consideration and Action to appoint alternates to the Building Standards Board.

Mayor Garza entertained a motion to pull from the table Agenda Item #5 and reinstate the rules. A motion was made to move from the table Agenda Item #5 and to reinstate the rules by Council Member Kitley Wasicek, seconded by Council Member Pat Clifton. All in favor. Motion carried. Mayor Garza mentioned that the Building Standards Board needs to form the placement of members such as Place 1, Place 2, etc. This will help when discussing terms or changes. There was discussion concerning the terms per member. The Council voted by paper ballot on the selection of Robert White, Joe Ybanez, Merri Lee, and a new applicant, Randy Webster to the Building Standards Board. All in favor. Mayor Garza entertained a motion to amend Agenda Item #5 to read: Consideration and Action to continue the application process for two alternates to the Building Standards Board and furthermore, appoint Robert White for a term of three years; Joe Ybanez for a term of three years; Merri Lee, for a term of three years, and Randy Webster for a term of two years. Council Member Pat Clifton made a motion to amend, seconded by Mayor Pro-Tem Gerald Hardesty. All in favor. Amendment carried. Mayor Garza called for a vote and amended Agenda Item #5 passed.

BRIEFINGS:**9. City Manager's Report:**

a. Revenue and Expense Report for December 2017 – (Shirley Holm) All of the funds have a surplus for the first quarter of this fiscal year. In the Utility Fund, the revenue is way over the expenditures. Shirley said that 65% of the ad valorem taxes have been paid. The Purchasing Module should be up and running this month.

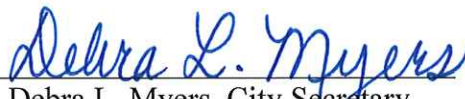
b. Social Media Webinar – January 31, 2018, 10:30 a.m.-11:30 a.m. will be held at City Hall. Presented by the Assistant Council of TML. It should cover Twitter and Instagram.

c. City and Project Updates – Due to the cold weather, the city cannot fix pot holes. The material turns into dust. The cold weather is causing problems with the sewer. People throwing grease down the drain and it is clogging up the sewer system. There have been many water leaks.

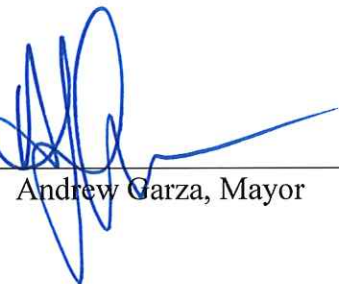
10. **City Secretary's Report** – Debra L. Myers gave a brief report concerning the upcoming election and election law school. Handouts were given to the Council.
11. **Chief of Police Report** – Suzanne Martin gave a brief report on the handouts put in the Council's packet.
12. **Code Enforcement Report** – Nathaniel Valverde gave a brief report with a handout given to the Council.
13. **Public Works Report** – James Valadez gave a brief report with a handout given to the Council.
14. **Volunteer Fire Department** – Mayor Andrew Garza gave a brief report from a handout to the Council.
15. **Adjournment**

Mayor Andrew Garza adjourned the meeting at 8:25 p.m.

ATTEST:


Debra L. Myers, City Secretary

SIGNED:


Andrew Garza, Mayor