

Interim City Manager
Shirley Holm

Interim City Secretary
D'Ann Lane

City Attorney
Epi Ysassi

City of George West



Mayor
Andrew J. Garza

Mayor Pro-Tem
Jearl Rannefeld

Council
Kitley Wasicek
Patricia Clifton
Rindle Wilson

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REGULAR SESSION CITY COUNCIL MEETING MINUTES- April 16, 2019

I. The City Council met in Regular Session with Mayor Andrew Garza, calling the meeting to order at 7:00 p.m.

II. Roll Call by Interim City Secretary D'Ann Lane

Council Present: Mayor Andrew Garza, Council Members Kitley Wasicek, Patricia Clifton, Jearl Rannefeld, and Rindle Wilson

Council Absent: None

Staff Present: D'Ann Lane, Shirley Holm, Dawn Wittner, Haley Maywald, and Chief David Perkins

Attorney Present: Epi Ysassi

Guest Present: See Sign-In Sheet.

III. Mayor Andrew Garza gave the invocation.

IV. Interim City Secretary D'Ann Lane, led the Pledge of Allegiance to the United States flag.

V. Interim City Secretary D'Ann Lane, led the Pledge of Allegiance to the Texas flag.

VI. Public Comments

Public Comments were made by Mrs. Grace Wilson, she thanked the council for approving the cleanup day. It was the biggest turnout the city has ever had, and everyone worked together.

VII. Announcements and Correspondence

a) Mayor Garza, added that we ran out of bins for cleanup day. It was a huge

success, we were right at about 150 loads, and about 5 full open top trash containers.

- b) Council member Patricia Clifton, added that the last Sunday, in April is called Blue Sunday. Blue Sunday, is where people wear blue to honor neglected and abused children.

CONSENT AGENDA:

1. **Consideration and Action** to approve the following minutes:
 - a.) Regular Session City Council Meeting – 4-16-2019.
2. **Consideration and Action** to change the time of the May City Council Regular Session Meeting to 6:30 p.m.

Mayor Andrew Garza, asked if anything needed to be pulled from the consent agenda. Nothing was pulled. Mayor Garza, called for a vote. All in favor. Motion Carried and consent agenda was approved.

PRESENTATIONS:

3. **PowerPoint presentation by Armstrong, Vaughan, Associates, P.C. for the City of George West FY 2017-2018 Audit.**

The auditor gave a detailed report on the 2017-2018 FY. Every year the city has improved significantly. In the governmental activities the city's assets exceeded its liabilities by \$704 thousand. The city's net position decreased by \$740 thousand primarily due to lower ticket revenue. Business type activities assets of the Water and Sewer Fund exceeded its liabilities by \$2.7 million at September 30, 2018. Unrestricted net position increased \$261 thousand to \$2.74 million at September 30, 2018. The General Fund's fund balance at the end of 2018 fiscal year was \$232 thousand and the combined fund balance for all funds was \$899.5 thousand. Fund balance for the general fund decreased \$80 thousand. The decrease is the result of lower revenues from municipal court tickets. She also gave other recommendations on what the city should do in preparation for the audit next year.

4. **Engineer's Report by LNV**

At the last meeting LNV was tasked with getting Bath Engineering out here to test our current SCADA system. They came out and looked at all the components, and determined the connections can be reused. The membrane of the system will have to be replaced, it was originally installed in 2000. Getting the original company out here to fix the system would be difficult. LNV, had a proposal from Mercer Controls \$74,485. Two more proposals came in since the last meeting. A bid came in from Control Networks

Plus in the amount of \$49,712. The last bid that came in was from C.W. Cambell Electric, Inc. for \$132,000. Control Networks Plus, uses a cell phone system to control the SCADA. Mercer Controls was using an antenna system. And Mercer, was also using a radio network. Grady, explained what each bids contained and what they come with, he also went into detail about the new cell phone system since it's a new system. Grady, informed the council that Mr. Higgins, now wants to go with Control Networks Plus.

BUSINESS:

5. **Consideration and Action** to select a proposal from the submissions provided by LNV for the SCADA system upgrades.

Move as read by Patricia Clifton, seconded by Jearl Rannefeld. Open for discussion. Mayor Garza entertained a motion to amend agenda item #5 to strike a proposal from the submissions provided by LNV, and insert after select Control Networks Plus for repairs and strike for the and add and. Move as read by Jearl Rannefeld, seconded by Rindle Wilson. Open for discussion. Mayor Garza, called for a vote. All in favor. Amendment carried.

Amended agenda item #5

Consideration and Action to select Control Networks Plus for repairs and SCADA system upgrades.

Mayor Garza, called for a vote. All in favor. Motion Carried.

6. **Consideration and Action** to set May 11, 2019 at 10:00 a.m. as City of George West Auction with Sisk Auction Company.

Move as read by Kitley Wasicek, seconded by Rindle Wilson. Open for discussion. Mayor Garza, called for a vote. All in favor. Motion Carried.

7. **Consideration and Action** to surplus certain property owned by the City of George West, as described in the attached document.

Move as read by Kitley Wasicek, seconded by Jearl Rannefeld. Open for discussion. Mayor Garza, and the council reviewed the additional items that were on the attached document. Mayor Garza, recommended that we ask other governmental agencies if they would be interested in any of the items before we put them up for auction. Patricia Clifton, recommended to pull the AZ 300 Asphalt Zip-it, Stratos Asphalt Distributor, Seal Rite SR-850 Extreme Trailer, and the Seal Master Spreader Box. Mayor Garza, entertained a motion to amend agenda item #7 by inserting after the word document identified as attachment 0419A with the exception of the AZ 300 Asphalt Zip-it, the Stratos Asphalt Distributor, the Seal Rite SR-850 Extreme Trailer, and the Seal Master

Spreader Box. Move as read by Kitley Wasicek, seconded by Patricia Clifton. Call for a vote. All in favor. Amendment carried.

Amended agenda item #7

Consideration and Action to surplus certain property owned by the City of George West, as described in the attached document identified as attachment 0419A with the exception of the AZ 300 Asphalt Zip-it, the Stratos Asphalt Distributor, the Seal Rite SR-850 Extreme Trailer, and the Seal Master Spreader Box.

Mayor Garza, called for a vote. All in favor. Motion Carried.

- 8. Consideration and Action** to dedicate two City Park Benches located at the city SplashPad as a memorial to Mayor Sylvia Steele and Mayor Dickie Person with their dates of service for an approximate total cost of \$1,500.00.

Move as read by Patricia Clifton, seconded by Rindle Wilson. Open for discussion. Shirley Holm, informed the council on what the price would be for both benches. Mrs. Holm, also presented them with examples on what the benches would look like. Mayor Garza, called for a vote. All in favor. Motion Carried.

- 9. Discussion** on Council Members weekly rotation schedule for authorizing disbursement of Payroll and Accounts Payable.

Move as read by Patricia Clifton, seconded by Rindle Wilson. Open for discussion. Shirley Holm, explained that having a rotating schedule on council members to sign check and accounts payable would make it easier so the city is not calling the same person every week.

- 10. Consideration and Action** to open the Cactus Park Swimming Pool for pool parties beginning on: May 20, 2019, from 6:00- 9:00 p.m; Memorial Day Weekend, May 25 10:00- 6:00 p.m., May 26 1:00 p.m.-5:00 p.m., and May 27 10:00 a.m.-6:00 p.m; regular summer hours beginning June 1, 2019, Tuesday- Saturday 10:00 a.m.- 6:00 p.m. and Sunday from 1:00 p.m.- 5:00 p.m.

Move as read by Patricia Clifton, seconded by Kitley Wasicek. Open for discussion. Shirley Holm, updated the council on when the pool would be ready to open. She also explained why she would like to open the last week of school for pool parties. Mayor Garza, called for a vote. All in favor. Motion Carried.

RESOLUTIONS:

- 11. Consideration and Action** to adopt Resolution 2019-02, a Resolution adopting the deployment of a Prescription Drug Collection Unit at the George West Police

Department.

Move as read by Kitley Wasicek, seconded by Patricia Clifton. Open for discussion. Chief David Perkins, informed the council on what the box would be used for. Anyone that has unused prescriptions, or expired prescriptions can come to the Police Department and dispose of them. Chief Perkins, thinks it will be a good thing to add to the community. Mayor Garza, called for a vote. All in favor. Resolution adopted.

12. Consideration and Action to adopt Resolution 2019-03, a Resolution supporting the application for the Local Border Star Security Program, LBSP-BL20 GRANT for 2020.

Move as read by Kitley Wasicek, seconded by Patricia Clifton. Open for discussion. Chief David Perkins, explained that every year we apply for the Border Star Grant, they require a resolution. This resolution is to ensure that if there is any issue with the Border Star grant money the city is responsible for paying it back. Mayor Garza, called for a vote. All in favor. Resolution adopted.

ORDINANCES:

13. PUBLIC HEARING. Consideration and Action to approve the First Reading of Amended Planning and Zoning Ordinance No. 854, Amendment No. 196, request by Elida Cantu for a Variance to Chapter 28, Manufactured and Mobile Homes, of the codification of Ordinances, to place a HUD-Code Manufactured Home on Reyes Block 9, ½ of lot 14. (Commonly known as 500 Cemetery Road, George West.)

Public hearing opened at 8:17 p.m. Public hearing was closed at 8:19 p.m. Mayor Garza, entertained a motion to amend agenda item #13 by striking 854 and replacing it with 861, and striking 196 and replacing with 197. Move as read by Kitley Wasicek, seconded by Patricia Clifton. Open for discussion. Mayor Garza called for a vote. All in favor. Amendment carried.

Amended agenda item #13

PUBLIC HEARING. Consideration and Action to approve the First Reading of Amended Planning and Zoning Ordinance No. 861, Amendment No. 197, request by Elida Cantu for a Variance to Chapter 28, Manufactured and Mobile Homes, of the codification of Ordinances, to place a HUD-Code Manufactured Home on Reyes Block 9, ½ of lot 14. (Commonly known as 500 Cemetery Road, George West.)

Move as read by Kitley Wasicek, seconded by Rindle Wilson. Open for discussion. Mayor Garza, called for a vote. All in favor. Motion carried.

BUSINESS:

- 14. Consideration and Action** to approve the Mayor's reappointments and ratification of reappointments for the Planning and Zoning Committee as described in the attached document identified as attachment P&Z effective January 1, 2019.

Move as read by Patricia Clifton, seconded by Kitley Wasicek. Open for discussion. Mayor Garza, explained who was on the council and who needed to be reappointed. Mayor Garza, called for a vote. All in favor. Motion carried.

- 15. Consideration and Action** to approve Accounts Payable for March 2019.

Move as read by Patricia Clifton, seconded by Rindle Wilson. Open for discussion. Mayor Garza, called for a vote. Motion Carried.

BRIEFINGS:

16. Interim City Manager's Report:

- a) Revenue and Expense Report for March 2019- Shirley Holm, gave the council her updates. The general fund and utility fund our revenue is right at 51%. Our expenditures are both down in both funds.
- b) City and Project Updates- Submitted cost of demolition for 109 Houston.

17. Questions or Briefings at the City Council's Request:

- a) Code Enforcement
- b) Public Works
- c) Police Chief Report
- d) Animal Control

- 18. Consideration and Action to convene into EXECUTIVE SESSION. In accordance with Section 551.071 of the Texas Government Code (Consultation with Attorney), and Section 551.074 (Personnel matters) the City Council may go into executive session to discuss the following:**

- a) Personnel matters.
- b) Consultation with attorney for potential litigation against the city.

Mayor Garza, entertained a motion for no action on agenda item #15. Move as read by Kitley Wasicek, seconded by Patricia Clifton. Mayor Garza, called for a vote. All in favor. No action on agenda item #15.

19. Reconvene in Open Session

20. Adjournment

Mayor Garza, adjourned the meeting at 8:41 p.m.

April 16, 2019

REGULAR SESSION CITY COUNCIL MEETING

(PLEASE PRINT & SIGN)

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