

**Interim City Manager**  
Shirley Holm

**Interim City Secretary**  
D'Ann Lane

**Interim City Attorney**  
Carlos Valdez

# City of George West



**Mayor**  
Andrew J. Garza

**Mayor Pro-Tem**  
Jearl Rannefeld

**Council**  
Kitley Wasicek  
Patricia Clifton  
Rindle Wilson

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## **REGULAR SESSION CITY COUNCIL MEETING MINUTES -February 21, 2019**

**I.** The City Council met in Regular Session with Mayor Andrew Garza, calling the meeting to order at 7:00 p.m.

**II.** Roll call by Interim City Secretary D'Ann Lane

Council Present: Mayor Andrew Garza, Council Members Kitley Wasicek, Patricia Clifton, Jearl Rannefeld, and Rindle Wilson

Council Absent: None

Staff Present: D'Ann Lane, Shirley Holm, J.R. Higgins, Haley Maywald, and Chief David Perkins

Attorney Present: Epi Ysassi

Guest Present: See Sign-In Sheet.

**III.** Council Member Rindle Wilson gave the invocation.

**IV.** Interim City Secretary D'Ann Lane led the Pledge of Allegiance to the United States flag.

**V.** Interim City Secretary D'Ann Lane, led the Pledge of Allegiance to the Texas flag.

**VI.** Public Comments

Public Comments were made by Mrs. Sandra Amoles. She has concerns on where we stand on the Splash Pad. She also wants the transparency from the city to continue.

**VII.** Announcements and Correspondence

a.) Introduction of Assistant Chief of Police

Chief David Perkins gave a brief introduction of the new Assistant Chief of Police Jimmy Loya Jr. Mr. Loya, went into more detail about his life, and what brought him to George West.

b.) Artisan Market Days are March 16, 2019.

Mayor Andrew Garza, invited everyone to come out for market days.

c.) Live Oak County fair parade will be February 23, 2019 at 10:00 a.m.

Mayor Andrew Garza, invited everyone to participate in the Parade.

d.) Live Oak County fair dates are February 27-March 2, 2019.

Mayor Andrew Garza, announced that the Live Oak County Fair will be Wednesday-Saturday this year.

e.) Texas Commission on Environmental Quality Letter 01/31/19 "Notice of Compliance with Notice of Violation" dated February 26, 2019.

Shirley Holm, received a letter from TCEQ that the violations that were stated earlier in the year were now in compliance.

### **CONSENT AGENDA:**

1. **Consideration and Action** to approve the following minutes:

a.) Regular Session City Council Meeting – 1-17-2019

2. **Consideration and Action** to change the time of the March City Council Regular Session Meeting to 6:30 p.m.

Mayor Andrew Garza, asked if anything needed to be pulled from the consent agenda. Nothing was pulled. Mayor Garza, called for a vote. All in favor. Motion Carried and consent agenda was approved.

### **PRESENTATIONS:**

3. **Presentation by LNV**

Grady Atkinson, does not feel it is a good idea for the city to move forward with the appeal for a variance. The money that would be needed for the appeal process would have the city end up in the same place. The person from TCEQ, that originally said the variance could work has had a change of heart. The city has two options. The first option is to spend the \$240,000 to line the pond. The next option is to move forward and

close it and not use it anymore. LNV, recommends that we go with option two. The wastewater plant has a capacity of 539,000 gallons per day. We only use about a quarter of the pond's full capacity. The main issue the city has is operations, Mr. Higgins, is doing a good job of holding the operators accountable. Grady, thinks that the \$240,000 that was budgeted for the liner should be reallocated and moved towards improvements to assist the city in their day to day operations. One of those operations would be the automatic bar screen. They have already received bids on the bar screen, and the bids were right at what they had anticipated.

## **BUSINESS:**

4. **Consideration and Action** to select a contractor for the Automated Bar Screen and Installation for the Wastewater Treatment Plant based on bids received by LNV.

Move as read by Kitley Wasicek, seconded by Patricia Clifton. Open for discussion. Grady Atkinson, goes over the three bids they have received for the Automated Bar Screen. The bids came from Hubert Construction, Shannon, Mock, and Js. Haron. LNV, estimated the cost to come in at about \$134,000. The lowest bid came from Hubert Construction, at \$124,985. LNV, has evaluated their qualifications and recommends that the city move forward with this company.

Mayor Garza entertained a motion to amend agenda item #4 by striking a contractor and replacing it with Donald Hubert Construction Company in the amount of \$124,985. Move as read by Kitley Wasicek, seconded by Patricia Clifton. Mayor Garza, called for a vote. All in favor. Amendment carried.

### **Amended agenda item #4**

**Consideration and Action** to select Donald Hubert Construction Company in the amount of \$124,985 for the Automated Bar Screen and Installation for the Wastewater Treatment Plant based on bids received by LNV.

Mayor Garza, called for a vote. All in favor. Amended agenda item #4 carried.

5. **Consideration and Action** to surplus certain property owned by the City of George West, as described in the attached document.

Move as read by Kitley Wasicek, seconded by Jearl Rannefeld. Open for discussion. Mr. Higgins, gave the council an update on some of the equipment that is in the yard. He does not have a lot of history on the equipment that he has in the yard. Mayor Garza, called for a vote. All in favor. Motion carried.

6. **Consideration and Action** to select a date, time, and auctioneer company to auction said surplus property as described in the attached document.

Move as read by Kitley Wasicek, and seconded by Patricia Clifton. Open for discussion.

April 13, 2019 @ 10 a.m. is the date the council agreed on for the auction.

**Mayor Andrew Garza, entertained a motion to amend agenda item #6 by striking a date, time, auctioneer company and replacing a date with April 13, 2019 replacing time with 10:00 a.m. and replacing auctioneer company with Sisk Auction Company**

Move as read by Jearl Rannefeld, seconded by Patricia Clifton. Mayor Garza called for a vote. All in favor. Amendment carried.

**Amended agenda item #6**

**Consideration and Action** to select April 13, 2019 at 10:00 a.m. Sisk Auctioneer Company to auction said surplus property as described in the attached document.

Mayor Garza, called for a vote. All in favor. Amended agenda item carried.

- 7. Consideration and Action** to approve a 3% Cost of Living Adjustment (COLA) to current personnel employed prior to December 31, 2018.

Move as read by Kitley Wasicek, seconded by Patricia Clifton. Open for discussion. The council went over what everyone's new pay would be with the COLA. It was included in the budget. Mayor Garza, called for a vote. All in favor. Motion carries.

- 8. Discussion** of filling the position of

- a) Municipal Judge- Ray Madrigal de Pancho Villa, Donna Blanchard, James Baker, Jr., and Randall Webster  
Mr. Ysassi, had to go over the city charter on the qualifications needed for Municipal Court Judge, and to update the council on the qualifications of a legal voter.
- b) City Manager- Shirley Holm, gave an update on the new applicants for City Manager.
- c) City Secretary- NONE

- 9. Consideration and Action** to approve the TCEQ Proposed Agreed Order for the Wastewater Treatment Facility as described in Docket No. 2018-1738-MWD-E with an administrative penalty of \$31,875.00.

Move as read by Patricia Clifton, seconded by Jearl Rannefeld. Open for discussion. Grady, gave an update on the agreed order. The city is required to take samples daily, and weekly. Prior to November, the city has been sending DMRs by mail, but TCEQ has moved away from mail. All municipalities now have to submit online. The city went back 3 years, and found out in November, that limitations were being exceeded. The fine for the violations was \$31,875.00. The city has some options on how they want to take care of this fine. The city can do a supplemental environmental project. The compliance SEP

allows the local government to correct the alleged violations. LNV recommends taking this route especially since the headwork improvement project was already approved. If TCEQ approves this option, the money that the city would've had to pay for the fine would be reallocated to help pay for this project.

Mayor Garza, entertained a motion to amend agenda item #9 by at the end adding contingent upon TCEQ recommendations in order to proceed with the Supplemental Environmental Project. Move as read by Jearl Rannefeld, seconded by Patricia Clifton. Mayor Garza, called for a vote. All in favor. Amendment carried.

#### **Amended agenda item #9**

**Consideration and Action** to approve the TCEQ Proposed Agreed Order for the Wastewater Treatment Facility as described in Docket No. 2018-1738-MWD-E with an administrative penalty of \$31,875.00 contingent upon TCEQ recommendations in order to proceed with the Supplemental Environmental Project.

Mayor Garza, called for a vote. All in favor. Motion carried.

- 10. Consideration and Action** to select a "Supplemental Environmental Project" (SEP) compliance option to offset the portion of TCEQ agreed order as described in the aforementioned agenda item.

Move as read by Patricia Clifton, seconded by Jearl Rannefeld. Open for discussion. Grady, recommends option #3 this option goes towards resolving the violation.

Mayor Garza, entertained a motion to amend agenda item #10 by after the word select inserting option #3. Move as read by Rindle Wilson, seconded by Jearl Rannefeld. Mayor Garza, called for a vote. All in favor. Amendment carried.

#### **Amended agenda item #10**

**Consideration and Action** to select option #3 a "Supplemental Environmental Project" (SEP) compliance option to offset the portion of TCEQ agreed order as described in the aforementioned agenda item.

Mayor Garza, called for a vote. All in favor. Motion carried.

- 11. Discussion** on the identified areas of concern regarding the service pumps and the "SCADA" Supervisory Control and Data Acquisition controls for the water plants.

Mr. Higgins, gave an update on the improvements that need to be made to the service pumps. He provided the council with a PowerPoint, so they could see the different pumps. Mr. Higgins, is working to get all the pumps that have been down up and running again. He gave a detailed explanation of what the Supervisory Control and Data Acquisition is. Mr. Higgins, recommends replacing pumps 2 and 3. And relocating these pumps outside

and mounting them. Without pump 2 and 3 the water system cannot maintain adequate pressure. Service pump #2 is currently down and needs to be replaced as soon as possible. Service pump #3 is still working but continued use is not guaranteed. When the current Public Works director took over there was only one pump that was working. To replace the "SCADA" will be around \$90,000.00, to replace the boosters it will be approximately \$46,000.00. The estimated total for this project will be \$142,500.00.

- 12. Consideration and Action** to direct the Interim City Manager to research options and costs on replacing the service pumps and "SCADA" Supervisory Control and Data Acquisition controls for the Waste Water Treatment Plant.

Move as read by Kitley Wasicek, seconded by Patricia Clifton. Open for discussion. Mr. Ysassi, recommends that Mr. Higgins, work alongside with the engineers. Kitley Wasicek, would also feel better if final approval came from an engineer.

Mayor Garza, entertained a motion to amend agenda item #12 to after city manager insert the word to work with LNV...strike the word and, cost and insert and start the bid process...and strike waste

Mayor Garza, entertained a motion to amended agenda item #12. Move as read by Rindle Wilson, seconded by Kitley Wasicek. Mayor Garza, called for a vote. All in favor. Amendment carried.

#### **Amended agenda item #12**

**Consideration and Action** to direct the Interim City Manager to work with LNV to research options to start the bid process on replacing the service pumps and "SCADA" Supervisory Control and Data Acquisition controls for the Water Treatment Plant.

Mayor Garza, called for a vote. All in favor. Motion Carried.

- 13. Consideration and Action** to authorize the George West Chief of Police to purchase a 2019 Dodge Charger and all associated equipment required for a police administrative vehicle in the amount of \$26,630.00 not to exceed \$35,000.00 through the utilization of the State Drug Forfeiture Funds as described in Chapter 59 of the Texas Code of Criminal Procedure.

Move as read by Patricia Clifton, seconded by Kitley Wasicek. Open for discussion. Chief David Perkins, gave an update on why he needs a new vehicle.

Mayor Garza, called for a vote. All in favor. Motion Carried.

- 14. Consideration and Action** to authorize the George West Chief of Police to purchase an upgrade of the Axon body camera system to the Flex 2 camera system for a one-time fee of \$2,446.50 through the utilization of the State Drug Forfeiture Funds as described in Chapter 59 of the Texas Code of Criminal Procedure.

Move as read by Kitley Wasicek, seconded by Jearl Rannefeld. Open for discussion. Chief David Perkins, gave an update on what the new cameras would be. They go on the Police Officers head, this makes it easier when they are doing a traffic stop, or are in a pursuit. Wearing the cameras on their head you see what the Police Officer is seeing, and will overall help with police safety.

Mayor Garza, called for a vote. All in favor. Motion carried.

- 15. Consideration and Action** to approve the street closure of Guadalupe Street between Travis and Crockett Street for the St. George Catholic Church Picnic on April 7, 2019 from 10:30 a.m. until 1:30 p.m.

Move as read by Kitley Wasicek, seconded by Patricia Clifton.

Mayor Garza, called for a vote. All in favor. Motion carried.

- 16. Consideration and Action** to approve Accounts Payable for January 2019.

Move as read by Kitley Wasicek, seconded by Patricia Clifton.

Mayor Garza, called for a vote. All in favor. Motion carried.

## **BRIEFINGS:**

**17. Interim City Manager's Report:**

- a) Revenue and Expense Report for January 2019- Shirley Holm, gave her reports.
- b) City and Project Updates- Shirley Holm, gave the council her updates on the city.

**18. Questions or Briefings at the City Council's Request:**

- a) Code Enforcement
- b) Public Works-Report from Mr. Higgins.
- c) Police Chief Report-Report from Chief David Perkins.
- d) Animal Control

- 19. Consideration and Action to convene into EXECUTIVE SESSION. In accordance with Section 551.071 of the Texas Government Code (Consultation with Attorney), the City Council may go into executive session to discuss the following:**

- a) Consultation with attorney for potential litigation against the City of George West.

Mayor Garza, entertained a motion to enter executive session. Move as read by Kitley Wasicek, seconded by Patricia Clifton. Council entered executive session at 9:22 p.m.

**20. Reconvene in Open Session**

Mayor Garza entertained a motion to reconvene. Move as read by Kitley Wasicek, seconded by Rindle Wilson. Council reconvened at 10:22 p.m.

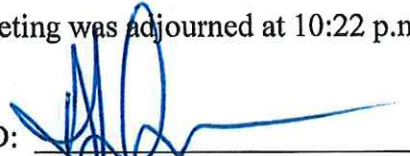
**21. Adjournment.**

Mayor Garza entertained a motion to adjourn. Move as read by Kitley Wasicek, seconded by Rindle Wilson. All in favor. Council meeting was adjourned at 10:22 p.m.

ATTEST:

  
D'Ann Lane, Interim City Secretary

SIGNED:

  
Andrew Garza, Mayor

**(PLEASE PRINT & SIGN)**

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