

Interim City Manager
Shirley Holm

City Secretary
D'Ann Lane

City Attorney
Epi Ysassi

City of George West



Mayor
Andrew J. Garza

Mayor Pro-Tem
Jearl Rannefeld

Council
Tim Humphrey
Patricia Clifton
John Walker

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REGULAR SESSION CITY COUNCIL MEETING MINUTES 1/27/2022

- I. Call Meeting to Order- **Mayor Andrew Garza called the meeting to order at 6:00 p.m.**
- II. Roll Call- **By Deputy City Secretary Haley Maywald, Jearl Rannefeld was absent, with Tim Humphrey present via Zoom.**
- III. Invocation- **Mayor Andrew Garza gave the invocation.**
- IV. Pledge of Allegiance to the Flag of the United States- **Deputy City Secretary, Haley Maywald, led the Pledge of Allegiance.**
- V. Pledge of Allegiance to the Flag of Texas- **Deputy City Secretary, Haley Maywald, led the Pledge of Allegiance to the Flag of Texas**
- VI. Public Comments
NONE
- VII. Announcements and Correspondence
 - a) Live Oak County Fair Parade will be in Three Rivers on February 26, 2022, at 10:00 a.m.
 - b) Bulky Trash Pickup will be on March 24, 2022.
 - c) HOT Fund applications are available and will be due on February 10, 2022 at 5:00 p.m.
 - d) Applications for City Council Places 1 and 3 will be available for pickup on January 19, 2022 and deadline to file for a place on the ballot will be February 18, 2022 at City Hall.

Mayor Garza read all the announcements. Shirley Holm added the Generous George Project will be started soon with the George West Police Department and the City of George West it's 100% nonprofit it is quilts that people sew for child victims in our community.

CONSENT AGENDA:

1. **Consideration and Action** to change the time of the February City Council Regular Session Meeting to 6:00 p.m.
2. **Consideration and Action** to approve the following minutes:
 - a) **Regular Session City Council Meeting Minutes December 16, 2021**

3. **Consideration and Action** to approve Accounts Payable for December 2021.
4. **Consideration and Action** to approve the Mayor's reappointments for the Building Standards Board as follows: Glynis Strause, Cody Horn, Robert White, and John Ed Holland for a term of 3 years commencing January 2022.

Mayor Garza asked if anything needed to be pulled nothing was pulled. Mayor Garza called for a vote. All in favor. Consent Agenda passed.

ORDINANCE:

5. **Consideration and Action** to approve the First Reading of Ordinance No. 907, Amending Section V. Employee Behavior and Ethics by adding Sub-section N. Off-Duty Employment.

Move as read by Patricia Clifton. Seconded by Tim Humphrey. Open for discussion. Shirley Holm gave an update this one has to do with officers that work off duty. It sets guidelines for officers that work off duty. All of these come from TCOLE and the changes that they have. Mayor Garza called for a vote. All in favor. Motion carried.

6. **Consideration and Action** to approve the First Reading of Ordinance No. 909, Amending the Personnel Manual, Section VII., Use of City Equipment, by adding Sub-Section J. Computer and Electronic Equipment Usage and Data Security/Body Worn Cameras/In Car Video.

Move as read by Patricia Clifton. Seconded by Tim Humphrey. Open for discussion. There was no discussion. Mayor Garza called for a vote. All in favor. Motion carried.

7. **Consideration and Action** to approve the First Reading of Ordinance No. 910, allowing Peace Officers of the George West Police Department to provide emergency assistance to any person who appears or is believed to be suffering from an opioid related overdose, or opioid related exposure by administering Narcan.

Move as read by Patricia Clifton. Seconded by Tim Humphrey. Open for discussion. There was no discussion. Mayor Garza called for a vote. All in favor. Motion carried.

RESOLUTION:

8. **Consideration and Action** to adopt Resolution No. 2022-01 approving the submission of an application for the Ed Rachal Grant for a Security Camera System for City Hall, Police Station, Impound Yard and Animal Shelter in the amount of \$33,124.99.

Move as read by John Walker. Seconded by Patricia Clifton. Open for discussion. Shirley Holm explained to the council that Chief David Perkins received three bids on this, so he would like to apply for this grant to get the funding. There was no further discussion. Mayor Garza called for a vote. All in favor. Resolution was adopted.

BUSINESS

9. **Discussion** on the City Council's prior approval to demolish the structure at 104 Cabrero St., George West, Texas and place a lien on said property for any expenses incurred.

This was the property that belonged to Nick Flores, he called Ms. Holm to let her know he could not attend the meeting tonight. He let her know that Mr. Davila would not be able to take this structure. Mr. Flores said he would remove the structure himself. Bob Crank said it would be a good idea for Mr. Flores to start the demolition himself.

10. **Consideration and Action** to ratify the approval of a policy to guide officers and train public safety personnel in the specific use procedures for operating the City of George West Police Department unmanned aerial system (UAS).

Move as read by Patricia Clifton. Seconded by John Walker. Open for discussion. Mayor Garza informed the council how we are getting this drone. This drone was donated by a company out of the valley who is returning a good deed done by one of our officers. An officer assisted a stranded motorist who needed gas and her husband owns this company out of the valley. He paid for two of our officers to get certified and is donating the drone to the department. Mayor Garza called for a vote. All in favor. Motion carried.

11. **Consideration and Action** to rescind Agenda Item #7 from the October 21, 2021, City Council Meeting.

Move as read by Patricia Clifton. Seconded by Tim Humphrey. Open for discussion. This agenda is for the next agenda item that is on there.

Mayor Garza entertained a motion to suspend the rules. Move as read by Patricia Clifton. Seconded by John Walker. All in favor. Motion carried. Rules have been suspended. Mayor skipped agenda item #11 and went on to agenda item #12.

Mayor Garza by John Walker. Seconded by Patricia Clifton. Open for discussion. This was on the property at 104 Cabrero St. this was the one for Mr. Flores property. It ended up down here because if we were going to allow him to let Mr. Davila take ownership of the structure, we would have to rescind the demolition order. Since, that fell through Mayor

Garza entertained a motion for no action. Move as read by John Walker. Seconded by Patricia Clifton. There was a 2/3 vote. No action was taken.

Mayor Garza entertained a motion to reinstate the rules. Move as read by Patricia Clifton. Seconded by Tim Humphrey. All in favor. Rules are reinstated.

12. Discussion on the City Council's prior approval to demolish the structure at 908 Brown St. approved for demolition on July 20, 2021.

Bob Crank gave the council an update saying that he did clean up the front but the building is still how it was originally. Erby Gonzales was present for this property. He had an inspection done and the original structure is manageable but the additions that the previous owners did that looks like it's falling apart. Noelia Martinez, gave Erby Gonzales an update and informed him that he did not need to pull all permits at one time. Mayor Garza informed the owner that if he is talking about making this place livable that he would need to get the structure inspected by Bureau Veritas. He said he did not start because he thought he needed the electrician and plumber to pull permits at the same time. Mayor Garza said he has 45 days to get his stuff in order. Tim Humphrey suggested that he use local people to start the demolition. Bob Crank will inspect the demolition it will be an in-house permit.

Mayor Garza stated that the council will now go back to agenda item #11.

13. Discussion on 2021 Hotel Occupancy Tax and upcoming 2022 Hotel Occupancy Tax.

Shirley Holm gave the council a recap of last year. We have not collected the 4th quarter yet. We have already reached the \$80,000.00 maximum distribution. She wanted to let the council know in preparation for the up at the upcoming 2022 application process. There was \$17,300.00 that was paid back from Winterfest due to the cancelled festival in 2021. Right now, there is \$85,800.00 in surplus in addition to whatever the 4th quarter brings in. Mrs. Holm is getting with the state now on what the city could add permanently with the surplus funds that could assist in attracting visitors to George West. The City Manager will meet with Winterfest regarding any additional funds not spend in 2020 leftover from the 2019 festival, which may be a small amount.

14. Consideration and Action to approve the purchase of one Barnes 4SHVB40042 hydraulic series B, 460 volts, 3 phase pump for the Lift Station located at I37 and Hwy 59 from Pump Solutions, Inc. in the amount of \$19,503.05.

Move as read by Tim Humphrey. Seconded by John Walker. Open for discussion. We have been running on one pump. It is a TCEQ requirement to have two alternating pumps running. Mayor Garza Called for a vote. All in favor. Motion carried.

15. Consideration and Action to select a contractor for demolishing the property at 202 San Antonio St. George West, Texas.

Move as read by Tim Humphrey. Seconded by John Walker. Open for discussion. Shirley provided the council with a spreadsheet. Mayor Garza entertained a motion to amend agenda item #15 by striking 202 and inserting 200. Move as read by Patricia Clifton. Seconded by John Walker. Mayor Garza called for a vote. All in favor. Motion carried. Agenda item is amended.

Amended agenda item #15 Consideration and Action to select a contractor for demolishing the property at 200 San Antonio St. George West, Texas.

Mayor Garza entertained a motion to amend the amended agenda item by (inserting after the word select SA General Contractors as the and strike a and at the end \$12,098.00). Move as read by John Walker. Seconded by Patricia Clifton. Mayor Garza called for a vote. All in favor. Amendment carried.

Amended agenda item #15 Consideration and Action to select SA General Contractors as the contractor for demolishing the property at 200 San Antonio St. George West, Texas in the amount of \$12,098.00.

Mayor Garza called for a vote. Patricia Clifton abstained. Motion carried.

16. Consideration and Action to select a contractor for demolishing the property at 800 Fannin St. George West, Texas.

Move as read John Walker. Seconded by Tim Humphrey. Open for discussion. Mayor Garza entertained a motion to amend agenda item #16 by striking the word a after select and inserting Floyd Clifton as the and at the end of Texas insert in the amount of \$12,000.00. Move as read by John Walker. Seconded by Tim Humphrey. Patricia Clifton abstained. Amendment carried.

Amended agenda item #16 Consideration and Action to select Floyd Clifton as the contractor for demolishing the property at 800 Fannin St. George West, Texas in the amount of \$12,000.00.

Mayor Garza called for a vote. Patricia Clifton abstained. Motion carried.

17. Consideration and Action to Issue Order of Election and Notice of Election for the City Election to be held on May 7, 2022.

Consideración y Acción para emitir Orden de Elección y Aviso de Elección para la Elección de la ciudad que tendrá lugar 07 de Mayo de 2022.

Move as read by Patricia Clifton. Seconded by John Walker. Open for discussion. Shirley

Holm informed the Council that the George West ISD School Board voted to have a joint election with the city. She suggested that the council amend agenda item #17 to reflect the joint election with the school district. Mayor Garza entertained a motion to amend agenda item #17 by inserting at the end of 2022 and hold a joint election with the George West Independent School District if applicable choosing paper ballots as the method of voting designating the polling place for early voting to be at City Hall and Election Day to be at the George West Independent School District Cafeteria and the two week days April 25 & 26 to be open 12 hours during the regular early voting period of the first two days of early voting.

Amended agenda item #17 Consideration and Action to Issue Order of Election and Notice of Election for the City Election to be held on May 7, 2022 and hold a joint election with the George West Independent School District if applicable choosing paper ballots as the method of voting, designating the polling place for early voting to be at City Hall and Election Day to be at the George West Independent School District Cafeteria, and the two week days April 25 & 26 to be open 12 hours during the regular early voting period of the first two days of early voting.

Consideración y Acción para emitir Orden de Elección y Aviso de Elección para la Elección de la ciudad que tendrá lugar 07 de Mayo de 2022 y celebrar una elección conjunta con el Distrito Escolar Independiente George West, si procede, eligiendo las papeletas de papel como método de votación, designando el lugar de votación para la votación anticipada en el Ayuntamiento y el día de las elecciones en la cafetería del Distrito Escolar Independiente George West, y los dos días de la semana, el 25 y el 26 de abril, para que esté abierto 12 horas durante el período regular de votación anticipada de los dos primeros días de votación anticipada.

Move as read by Patricia Clifton. Seconded by Tim Humphrey. All in favor. Amendment carried.

Mayor Garza called for a vote. All in favor. Motion carried.

BRIEFINGS:

18. Interim City Manager's Report:

- a) Revenue and Expense Report for December 2021.
- b) City and Project Updates

Shirley Holm gave the financial updates for the quarter ending December 2021. We have a positive balance in the General Fund of \$ 138,870.00 and a positive balance in the Utility Fund of \$ 44,911.00. For both funds total we are at a positive of \$183,782.00. The bank account total balance is \$ 2,969,710.00.

Ms. Holm has been in contact with the Live Oak Emergency Management coordinator about doing some training together regarding the Waste Water Treatment Plant. We are redoing

the walking trail at the City Park, and we are putting in concrete sidewalks. Funds from the American Rescue Plan will cover any areas that are outdoors that you're trying to improve so that you can have more people out to enjoy recreational and park areas. They are estimating spending about \$6,000.00 on the concrete. The goal is to have this project done within the next two to three weeks. We recently purchased a generator with a light that we can use if needed working late hours and during inclement weather.

Adurra Engineers have completed the new survey for the Waste Water Treatment Plant and has been forwarded to outside attorney. Texas Department of Agriculture will complete a site visit on February 1, 2022 in pre-award grant process. The Financial Audit for the City of George West will be complete by February 15, 2022.

A discussion concerning the purchasing of generators were discussed for the Water Wells and Wastewater Treatment Plant and Town Lines.

19. Questions or Briefings at the City Council's Request:

- a) Code Enforcement
- b) Municipal Court Report
- c) Public Works
- d) Police Chief Report
- e) Animal Control

20. Adjournment.

Mayor Garza entertained a motion to adjourn. Move as read by John Walker. Seconded by Patricia Clifton. All in favor. Meeting was adjourned at 7:36 p.m.

ATTEST: _____
D'Ann Lane, City Secretary

SIGNED: _____
Andrew Garza, Mayor