

Interim City Manager
Shirley Holm

City Secretary
D'Ann Lane

City Attorney
Epi Ysassi

City of George West



Mayor
Andrew J. Garza

Mayor Pro-Tem
Jearl Rannefeld

Council
Tim Humphrey
Patricia Clifton
John Walker

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REGULAR SESSION CITY COUNCIL MEETING MINUTES 2/17/2022

- I. Call Meeting to Order- Mayor Andrew Garza called the meeting to order at 6:00 p.m.
- II. Roll Call-D'Ann Lane called the roll all council was present with Patricia Clifton via Zoom.
- III. Invocation-Mayor Andrew Garza gave the invocation.
- IV. Pledge of Allegiance to the Flag of the United States-D'Ann Lane led the Pledge of Allegiance to the Flag of the United States.
- V. Pledge of Allegiance to the Flag of Texas-D'Ann Lane led the Pledge of Allegiance to the Texas Flag.
- VI. Public Comments
NONE

VII. Announcements and Correspondence

- a) Live Oak County Fair Parade will be in Three Rivers on February 26, 2022, at 10:00 a.m.
- b) Bulky Trash Pickup will be on March 24, 2022.
- c) Applications for City Council Places 1 and 3 will be available for pickup on January 19, 2022 and deadline to file for a place on the ballot will be February 18, 2022 at City Hall.

Mayor Andrew Garza went over all the announcements. Shirley Holm added that the Live Oak County Fair will be March 1-5, 2022 at the Live Oak County Fairgrounds.

CONSENT AGENDA:

1. **Consideration and Action** to change the time of the March City Council Regular Session Meeting to 6:00 p.m.
2. **Consideration and Action** to approve the following minutes:
 - a) **Regular Session City Council Meeting Minutes January 27, 2022.**
3. **Consideration and Action** to approve Accounts Payable for January 2022.

4. **Consideration and Action** to approve the street closure of Guadalupe Street between Travis Street and Crockett Street on Sunday, April 3, 2022, for the annual St. George Catholic Church Fundraiser from 10:30 a.m. until 1:30 p.m.

Mayor Garza asked if anything needed to be pulled nothing was pulled. Mayor Garza called for a vote. All in favor. Consent Agenda passed.

ORDINANCE:

5. **Consideration and Action** to approve the Second Reading of Ordinance No. 907, Amending Section V. Employee Behavior and Ethics by adding Sub-section N. Off-Duty Employment.

Move as read by Jearl Rannefeld. Seconded by Tim Humphrey. All in favor. Motion carried.

6. **Consideration and Action** to approve the Second Reading of Ordinance No. 909, Amending the Personnel Manual, Section VII., Use of City Equipment, by adding Sub-Section J. Computer and Electronic Equipment Usage and Data Security/Body Worn Cameras/In Car Video.

Move as read by Jearl Rannefeld. Seconded by Tim Humphrey. All in favor. Motion carried.

7. **Consideration and Action** to approve the Second Reading of Ordinance No. 910, allowing Peace Officers of the George West Police Department to provide emergency assistance to any person who appears or is believed to be suffering from an opioid related overdose, or opioid related exposure by administering Narcan.

Move as read by Jearl Rannefeld. Seconded by John Walker. All in favor. Motion carried.

8. **PUBLIC HEARING Consideration and Action** to approve the First Reading of Ordinance No. 911, Zoning Amendment No. 216, a request by Sidney Nicole Cuevas to rezone Lot 5 ½ of 1 & 2 in the Drake Addition commonly known as 205 Leona St. from Residential (R-1) to (R-2).

Mayor Garza opened the hearing at 6:13 p.m. There was nobody present for this hearing. Bob Crank went over the request and let the council know that she has cleaned up the property and has done a lot of work on the structure. John Walker asked what the difference between and R-1 and R-2. Bob Crank explained that R-1 is single family and R-2 is multi-family. Mayor Garza closed the hearing at 6:15 p.m.

Move as read by Jearl Rannefeld. Seconded by Tim Humphrey. Mayor Garza called for a vote. All in favor. Motion carried.

RESOLUTION:

9. **Consideration and Action** to ratify the adoption of Resolution No. 2022-02 approving the submission of an application for the Criminal Justice Grant Program for a Tire Deflation System in the amount of \$6,436.85.

Move as read by Patricia Clifton. Seconded by Tim Humphrey. All in favor. Motion carried.

PRESENTATION: City of George West Financial Audit Report for Fiscal Year ending September 30, 2021.

Deborah F. Frasier- Armstrong, Vaughan and Associates, P.C.

Debbie Frasier presented the Fiscal Year audit ending September 30, 2021. The audit report was completed on February 14, 2022. She reported that the audit was **GOOD** and noted that each year she sees major improvements. All financial information for the City is fairly stated. She noted that the City is in a healthy net cash position and should be commended for maintaining 5 months of operating expenditures in CASH balance. She also reported that our budget was very well projected for the Fiscal Year ending September 30, 2021.

BUSINESS:

10. **Consideration and Action** to approve the City of George West Financial Audit for Fiscal Year ending September 30, 2021 from Armstrong, Vaughan and Associates, P.C.

Move as read by Jearl Rannefeld. Seconded by Tim Humphrey. All in favor. Motion carried.

11. **Consideration and Action** to approve the Building Standards Board recommendation to demolish the structure at 201 E. Houston St. and place a lien on the property for any expenses incurred.

Move as read by Jearl Rannefeld. Seconded by Tim Humphrey. Mayor Garza asked who owned this property. Bob Crank informed the council that this property was owned by Faustino Leal. Mayor Garza called for a vote. All in favor. Motion carried.

12. **Consideration and Action** to approve the Building Standards Board recommendation to demolish the structure at 111 Houston St. and place a lien on the property for any expenses incurred.

Move as read by Patricia Clifton. Seconded by Jearl Rannefeld. City Manager Shirley Holm received a call from owner Mark Brown and he is retiring on February 28, 2022. He is asking the council if when he retires he and his son could remove the building.

Mayor Garza called for a vote. All in favor. Motion carried.

BRIEFINGS:

13. Interim City Manager's Report:

- a) Revenue and Expense Report for January 2022.
- b) City and Project Updates

Shirley Holm gave the financial reports for the month of January 2022 and period ending January 31, 2022. The City as a positive balance in the General Fund of \$ 160,598 and a positive balance in the Utility Fund of \$ 76,458. For both funds totaled, a positive balance of \$ 237,055 is reported. The bank account total balance is \$ 2,854,490.

Ms. Holm reported that the new cement walking trail at the City Park is complete. The total cost of the project will be funded by the American Rescue Plan Fund.

Ardurra Engineers are in the process of making minor changes to the new survey for the Waste Water Treatment Plant and will be forwarded to outside attorney.

We are planning to present some bids on purchasing generators for the Water Wells and Wastewater Treatment Plant and Town Lines and 2022 HOT Fund applications in March 2022.

14. Questions or Briefings at the City Council's Request:

- a) Code Enforcement
- b) Municipal Court Report
- c) Public Works
- d) Police Chief Report
- e) Animal Control

15. Adjournment.

The council meeting was adjourned at 7:09 p.m.

ATTEST: _____
D'Ann Lane, City Secretary

SIGNED: _____
Andrew Garza, Mayor