

**Interim City Manager**  
Shirley Holm

**City Secretary**  
D'Ann Lane

**City Attorney**  
Epi Ysassi

# City of George West



**Mayor**  
Andrew J. Garza

**Mayor Pro-Tem**  
Jearl Rannefeld

**Council**  
Nathan Stroleny  
David Ainsworth  
John Walker

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## **REGULAR SESSION CITY COUNCIL MEETING MINUTES 11/18/2024**

- I. Call Meeting to Order- **Mayor Andrew Garza called the meeting to order at 5:33 p.m.**
- II. Roll Call- **Roll call by D'Ann Lane all council was present.**
- III. Invocation-**Mayor Andrew Garza gave the invocation.**
- IV. Pledge of Allegiance to the Flag of the United States- **The Pledge of Allegiance to the United States Flag was led by D'Ann Lane.**
- V. Pledge of Allegiance to the Flag of Texas- **The Pledge of Allegiance to the Texas Flag was led by D'Ann Lane.**
- VI. Public Comments  
**None**

## **VII. Announcements and Correspondence**

- a) Lighting of the Park 12/5/2024 from 5:30-7:30 p.m.
- b) The Best Christmas Pageant Ever Dobie West Theatre 12/07/2024 and 12/08/2024 at 3:00 p.m.
- c) The Christmas Stroll will be December 8, 2024, at 5:00 p.m.
- d) GoTexan December 7, 2024.
- e) New Years Eve Dance at the Coliseum.

## **CONSENT AGENDA:**

1. **Consideration and Action** to change the time of the December City Council Regular Session Meeting to 5:30 p.m.
2. **Consideration and Action** to approve the following minutes:
  - a) **Regular Session City Council Meeting Minutes October 24, 2024.**
  - b) **Special Session City Council Meeting Minutes October 30, 2024.**
3. **Consideration and Action** to approve the 2024 Annual Christmas Appreciation Dinner on 12/6/2024 at the George West Event Center beginning at 6:30 p.m.
4. **Consideration and Action** to approve the annual incentive pay for City Employees in the amount of \$500.00 each.

5. **Consideration and Action** to approve the George West High School Band to have a bake sale on November 29, 2024, from 9:00 a.m.-Sold Out in the City Hall Parking Lot.

6. **Consideration and Action** to approve Accounts Payable for October 2024.

**Mayor Garza asked if anything needed to be pulled from the Consent Agenda. Nothing was pulled. Mayor Garza called for a vote. All in favor. Motion carried.**

### **RESOLUTIONS:**

7. **Consideration and Action** to replace Resolution 2023-02, by adopting Resolution 2024-17, approving the annual Investment Policy for Investing Funds for the City of George West for the year 2024.

**Move as read by Jearl Rannefeld. Seconded by David Ainsworth. All in favor. Resolution was adopted unanimously.**

### **BUSINESS:**

8. **Consideration and Action** to ratify the purchase of (11) Body Worn Camera bundles and entering a 5-year contract commencing November 2024, and ending in November 2029, from Axon Enterprise Inc. in the amount of \$13,733.46, as discussed at the August 28, 2024, City Council Meeting.

**Move as read by Jearl Rannefeld. Seconded by David Ainsworth. All in favor. Motion carried.**

9. **Consideration and Action** to approve the purchase of (3) Dodge Durango vehicles from Grapevine Dodge, including emergency equipment and accessories in an amount not to exceed \$200,000 utilizing the Operation Lone Star FY2025 Grant No. 4578503, funds for the George West Police Department.

**Move as read by David Ainsworth. Seconded by Nathan Stroleny. Open for discussion. Chief Perkins has been looking at 3 new vehicles for the Police Department. Mayor Garza called for a vote. All in favor. Motion carried.**

10. **Consideration and Action** to convene into EXECUTIVE SESSION. In accordance with Section 551.074 of the Texas Government Code (Personnel Matters), the City Council may go into executive session to discuss the following:

a) Performance evaluation for City Secretary, D'Ann Lane.

**Mayor Garza entertained a motion to convene into Executive Session. Move as read by Jearl Rannefeld. Seconded by David Ainsworth. All in favor. The council entered Executive Session at 5:48 p.m.**

**11. Reconvene**

**ZOOM ID: 851 3492 4232**

**PASSWORD: 068587**

**Mayor Garza entertained a motion to reconvene. Move as read by Nathan Stroleny. Seconded by Jearl Rannefeld. All in favor. The council reconvened at 6:26 p.m.**

**12. Consideration and Action to approve a salary increase for City Secretary, D'Ann Lane.**

**Move as read by Jearl Rannefeld. Seconded by David Ainsworth. Open for discussion. Mayor Garza entertained a motion to amend by at the end inserting in the amount of \$62,400.00 annually commencing November 21, 2024. Move as read by Jearl Rannefeld. Seconded by Nathan Stroleny. All in favor. Amendment carried.**

**Amended Agenda item #12 Consideration and Action to approve a salary increase for City Secretary, D'Ann Lane in the amount of \$62,400.00 annually commencing November 21, 2024. All in favor. Motion carried.**

**13. Consideration and Action to convene into EXECUTIVE SESSION. In accordance with Section 551.074 of the Texas Government Code (Personnel Matters), the City Council may go into executive session to discuss the following:**

- a) Performance evaluation for Interim City Manager, Shirley Holm

**Mayor Garza entertained a motion to convene into Executive Session. Move as read by Jearl Rannefeld. Seconded by Nathan Stroleny. All in favor. The council entered into Executive Session at 6:28 p.m.**

**14. Reconvene**

**ZOOM ID: 876 5681 1258**

**PASSWORD: 880559**

**Mayor Garza entertained a motion to reconvene. Move as read by John Walker. Seconded by Nathan Stroleny. The council reconvened at 6:51 p.m.**

**15. Consideration and Action to approve an hourly pay increase for Interim City Manager, Shirley Holm.**

**Move as read by Jearl Rannefeld. Seconded by Nathan Stroleny. Mayor Garza entertained**

a motion to amend by inserting after increase of \$ 46.88 and at the end commencing November 1, 2024. Move as read by Jearl Rannefeld. Seconded by Nathan Stroleny. All in favor. Amendment Carried.

**Amended Agenda Item #15 Consideration and Action to approve an hourly pay increase of \$46.88 for Interim City Manager, Shirley Holm commencing November 1, 2024. All in favor. Motion carried.**

**16. Consideration and Action to select an administrative contractor for the application process and project implementation for the 2025-2026 Community Development Block Grant for the Community Development Fund in the amount of \$ 750,000.00 administered through the Texas Department of Agriculture for Water/Sewer Improvements.**

**Move as read by David Ainsworth. Seconded by Nathan Stroleny. Open for discussion. Shirley Holm informed the council that we received 2 bids from Grantworks and Langford. The scoring committee scored Grantworks with a 95, and Langford received a 100 overall rating. Mayor Garza entertained a motion to amend by (deleting an and inserting Langford Community Management Services as the) Move as read by Jearl Rannefeld. Seconded by Nathan Stroleny. All in favor. Amendment carried.**

**Amended Agenda item #16 Consideration and Action to select Langford Management Services as the administrative contractor for the application process and project implementation for the 2025-2026 Community Development Block Grant for the Community Development Fund in the amount of \$ 750,000.00 administered through the Texas Department of Agriculture for Water/Sewer Improvements. All in favor. Motion carried.**

### **RESOLUTION:**

**17. Consideration and Action to adopt Resolution No. 2024-18 authorizing the award of the professional service provider contract for the 2025-2026 Community Development Block Grant for the Community Development Fund in the amount of \$ 750,000.00 administered through the Texas Department of Agriculture for Water/Sewer Improvements.**

**Move as read by Jearl Rannefeld. Seconded by Nathan Stroleny. The council went with Langford Management Services. All in favor. Resolution adopted.**

### **BRIEFINGS:**

#### **18. Interim City Manager's Report:**

- a) Revenue and Expense Report for October 2024.
- b) City and Project Updates
- c) Update on Natural Gas Distribution Infrastructure Safety and Modernization (NGDISM) Grant and RRC 8% Gas Line Replacement requirement for 2024.

**Ms. Holm reported that the bank balance total is \$2,497,244. Due to the end of the FY 2023-2024, October 2024 will be reported at the next City Council Meeting, which will mark the beginning of FY 2024-2025. The City is financially sound at the end of FY 2023-2024.**

**Ms. Holm informed the council that we were informed by the U.S. Department of Transportation that the FY 2024 Natural Gas Distribution Infrastructure Safety and Modernization Grant for \$4.2 million we applied for was not selected. She also reported that we are starting our 2024 gas steel pipe replacement in December 2024 to meet the RRC 8% required replacement per year.**

**Ms. Holm reported that we will need to obligate the remaining of the SLFRF funds by December 31, 2024. We will be getting bids on street repairs, gas steel pipeline replacement, and additional equipment needed before this date.**

**Lastly, we are getting the Christmas lights, decorations, & banners out for the 2024 Christmas Festivities scheduled for the City.**

**19. Questions or Briefings at the City Council's Request:**

- a) Code Enforcement
- b) Municipal Court Report
- c) Public Works
- d) Police Chief Report
- e) Animal Control

**20. Adjournment.**

**The council meeting was adjourned at 7:25 p.m.**

ATTEST: \_\_\_\_\_  
D'Ann Lane, City Secretary

SIGNED: \_\_\_\_\_  
Andrew Garza, Mayor